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The Executive Director

27 February 1944

Member, ICAPS

Meeting on SANACC Sub-Committee on
Psychological Warfare

1. The SANACC Sub-Committee on psychological warfare met this morning at 0930. The following members were present:

Chairman - Mr. Ralph Block	- State Department
Capt. Karl Pohlmann	- Navy Department
Comdr. David Knoll	- Navy Department
Colonel Clyde Rich	- Air Force
Colonel William McNamee	- Army Department
[Redacted]	
	- CIA

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2. This report will be brief since the Chairman stated that the Secretary's report of the meeting would contain the summary of the discussions.

3. Reporting to the Director of the proposed National Security Intelligence Agency will be an organisational unit to be known as the Secretariat under the control of an Executive Secretary. The Chairman asked that the functions of the Secretariat be outlined by Commander Knoll, working in collaboration with me.

4. I suggested that in our task to develop a basic organisational pattern, it should be sufficient to outline the main staff and operating functions in generic terminology. Accordingly, after much profitable discussion and with comparatively few philosophical diversions from the Navy representative, the broad outline of two parts of the proposed organization was tentatively agreed upon, viz.:

- a. The Assistant Director for Management
 - 1. Budget and Procedural Planning
 - 2. Personnel
 - 3. Administrative Services
 - 4. Statistical Control

OSD & DOS review(s) completed.

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b. Assistant Director for Supply and Logistics

- 1. Requirements and Procurement
- 2. Priorities
- 3. Communications
- 4. Transportation

5. When the Sub-Committee reconvenes on next Tuesday, 2 March 1968,
the following parts of the suggested organization will be discussed:

Assistant Director for Intelligence

Assistant Director for Plans and Directives

Assistant Director for Operations



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In reply refer to Initials

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NAVY DEPARTMENT

OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON 25, D. C.



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27 February 1948

MEMORANDUM FOR: Mr. Ralph Bleek (State)

(CIA) ← → → → →

Cpl. C. Rich (Air)
Cpl. J. McIver (DIA)
Cpl. W. McDaniel (Army)
Cpt. E. P. Pritchard (Navy)
Major Max Breiter (SANACC Secretary)

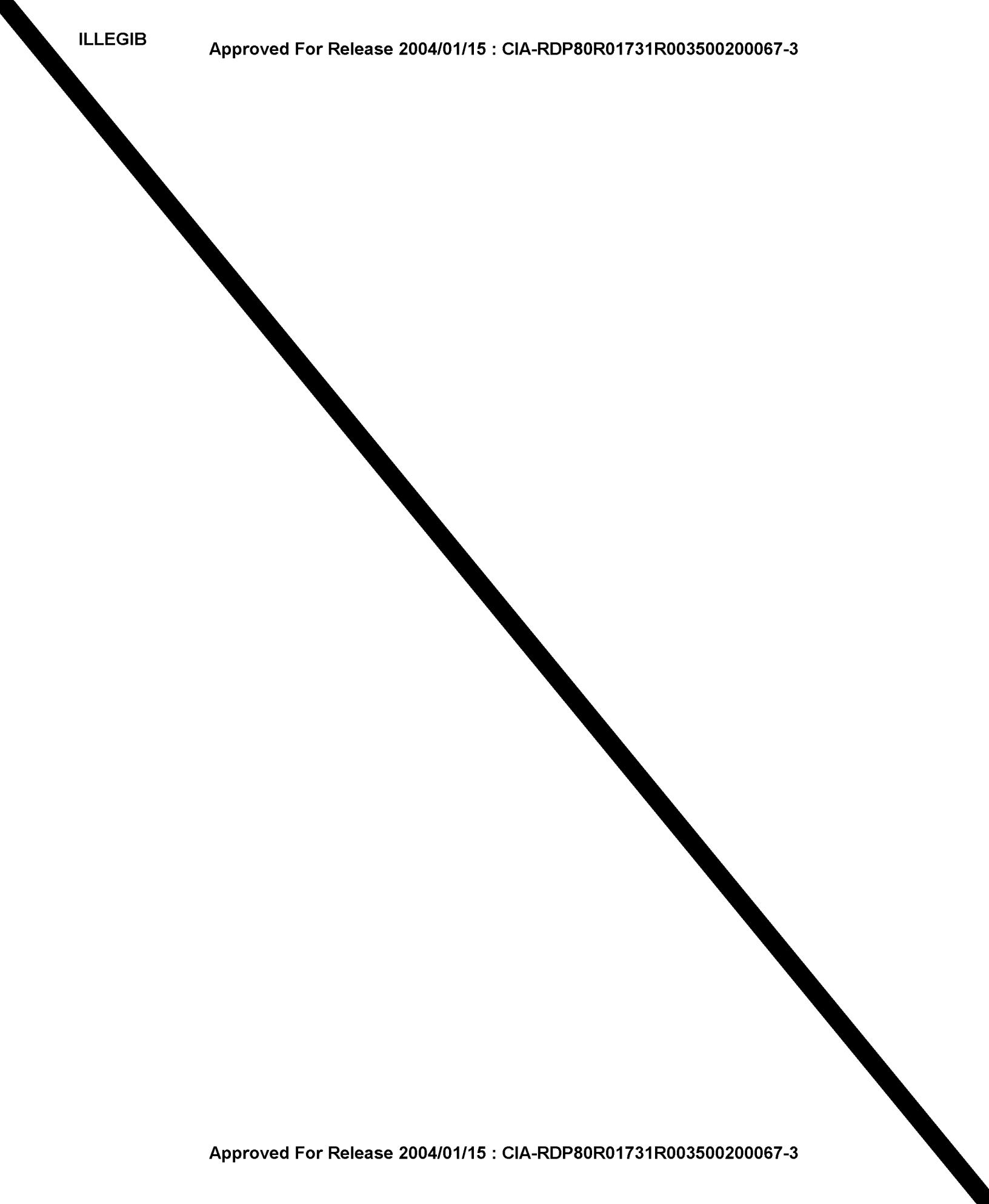
Subject: Mission and Duties of an Executive Secretary.

Enclosure: (A) Mission and Duties of an Executive Secretary.

1. In accordance with the request of the Chairman, Subcommittee 222 of SANACC, enclosure (A) is forwarded for consideration at the next meeting of the Committee.

DEBRY W. KNOLL, M.A.

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